

## Helicopter Check List Report

<b>Operator</b>		<b>Principal Maintainer</b>	
<b>Job No.</b>		<b>Date review carried out</b>	<b>Reg. Mark: ZK</b>
<b>Facility and location where review was carried out</b>			

**Notes for use:** Also refer to the Explanatory Notes on the last page of this form.

- Sections 1 to 10 are mandatory. Sections 11 to 15 are optional.
- Where an item is satisfactory enter Y into the check box, if not applicable select N/A in the check box.
- Where an item is a defect, enter N and enter the defect details in Section 9.
- All defects listed in Section 9 will require maintenance action prior to further flight in accordance with the requirements of rule 91.603(a)(4).

1. Aircraft Particulars											
<b>Standard Category</b>			___			<b>Restricted</b>			___		
<b>Special Category</b>			___								
<b>Experimental</b>	___	<b>Exhibition</b>	___	<b>Amateur</b>	___	<b>Primary</b>	___	<b>LSA</b>	___	<b>Limited</b>	___
<b>Airframe</b>						<b>Engine(s)</b>					
Manufacturer											
Model											
TCDS No.		Rev				Rev					
Serial No.											
TTIS		Hrs									
TSO Hrs/Calendar				Hrs/Cal				Hrs/Cal			
TIS recorder fitted at A/F hours		TIS recorder reading				Total hours from tech log				TIS recorder reading entered	
TIS recorder operational history		Tamper indication		___		Fault Indication		___		Remove/fit indication	
										Is there an hours discrepancy?	
Tachometer/Hobbs hour reading				Heater hour meter reading							
Maintenance programme		Previous				Current					
Aircraft conforms to type certificate data sheets and acceptable design changes?											___

2. Documents Carried in Aircraft (CAR 91.111)												
Airworthiness Certificate		Category(s):				Expiry date:						
Manufacturer's Flight Manual		Doc:				Rev:		Current?		___		
CAA Flight Manual		AIR:				A/L:		Current?		___		
Applicable supplements in Flight Manual - log of supplements & amendment record sheet current?											___	
Technical Log		Issue No:				Date:						
All maintenance, including defects and inoperative equipment / MEL items, recorded on current Technical Log appropriately rectified or deferred?											___	
91.619 Technical Log contains all required current information?											___	
CAA 2129 Radio Station		Issue date:				Matches radio configuration?		___				
CAA 2173 Weight & Balance		Issue date:		Date last weighed:		Current per logbook?		___				
		Matches aircraft logbook?		___		Within limits and accurate?		___				
Certificate of Registration		Must be carried on NZ registered aircraft operating outside of NZ.								Carried?		___

### 3. Maintenance Logbooks

CAA Logbooks?  If not using CAA logbooks, identify which logbooks are being used: \_\_\_\_\_

3.1 Aircraft Logbook (CAA 2101)		Leading particulars recorded correctly?	___
91.605(g)(1)	<b>Operator</b>	Current operator and maintenance programme correctly identified?	___
Section 1 91.605(a)	<b>Scheduled Maintenance Record</b>	All due maintenance performed at intervals specified?	___
<b>Section 2</b>	<b>Service Record</b>	All due maintenance identified?	___
		Any ICAs for mods / role equipment included in programme?	___
		Escalation requirements being met?	___
<b>Section 3</b> 43.69	<b>Maintenance Record</b>	Accurate, correctly recorded and completed?	___
		Transferred from Technical Log?	___
43.105	<b>Release-to-Service</b>	All correctly completed, recorded and certified?	___
43.113	<b>Duplicate Inspections</b>	All carried out when required, recorded and certified?	___
43.103(a)(4)	<b>Operational Flight Checks</b>	All carried out when required, recorded and certified?	___

			Engine	
			L	R
<b>3.2 Engine (CAA 2158) Logbooks</b>		<b>Leading particulars recorded correctly?</b>	___	___
91.605(a)	<b>Operator</b>	Current operator and maintenance programme correctly identified?	___	___
91.603(c)	<b>Overhaul Periods</b>	TBO/Calendar overhaul periods within limits?	___	___
<b>Section 1</b>	<b>Service Record</b>	All due maintenance identified?	___	___
		Any ICAs for modifications/role equipment included in programme?	___	___
		Escalation requirements being met?	___	___
<b>Section 2</b>	<b>Maintenance Record</b>	Accurate, correctly recorded and completed?	___	___
43.105	<b>Release-to-Service</b>	All correctly completed, recorded and certified?	___	___
43.113	<b>Duplicate inspections</b>	All carried out when required, recorded and certified?	___	___
43.115	<b>Engine performance checks</b>	Performed and recorded per manufacturer's requirements?	___	___
<b>Section 3</b>	<b>Engine Component Record</b>	All recorded and within limits (including overhaul)?	___	___
<b>2158 Section 4</b> <b>2110 Section 3</b>	<b>ADs</b>	All current & applicable, assessed, recorded & certified?	___	___
	<b>ADs (repetitive)</b>	All current & applicable, assessed, recorded & certified?	___	___
<b>2158 Section 5</b> <b>2110 Section 4</b>	<b>Manufacturers/Vendor Service Information Record</b>	All correctly completed, recorded and certified?	___	___
<b>2158 Section 6</b> <b>2110 Section 5</b>	<b>Modification/STC Record</b>	All correctly completed, recorded and certified?	___	___

3.3 Aircraft Airworthiness Directives, Aircraft Modification, Engine and Propeller Installations (CAA 1464)								
<b>Section 1</b>	<b>ADs</b>	All current & applicable to the aircraft. Assessed, recorded & certified?					___	
<b>Section 2</b>	<b>Manufacturers/Vendors' Service Information</b>	All maintenance performed or assessed in response to manufacturer's service information. Appropriately recorded?					___	
<b>Section 3</b>	<b>Modification/STC Record</b>	All currently installed onto the aircraft and its components. Appropriately recorded and certified? (Refer also Section 5 this form, below)					___	
<b>Section 4</b>	<b>Record Engines installed</b>	Current?					___	
<b>Section 5</b>	<b>Repetitive ADs</b>	All current & applicable to the aircraft. Assessed, recorded & certified?					___	
91.605	<b>Repetitive Out of Phase</b>		All applicable checks / inspections carried out, recorded & certified?				___	
	Radio station	___	Alt sys & reporting equip	___	Compass swing	___	First aid kit	___
	ELT battery	___	Floatation equipment	___	CO Detector	___	C of G/Weighing	___
	Fire Extinguisher(s)	___	SSR transponder	___	ELT	___		
	<b>Manufacturer's inspections</b>		Special inspections carried out and recorded?				___	
			Calendar inspections carried out and recorded?				___	
		Aging aircraft program requirements carried out and recorded?				___		
<b>Section 7</b>	<b>Record of lifed components installed</b>	All recorded and within limits (including overhaul)?					___	
<b>Section 8</b> 91.605(e)(9) & (10)	<b>Weight &amp; Balance</b>	Summary correct? (refer also Section 2 of checklist)					___	
	<b>Empty weight:</b>							
	<b>Arm:</b>							
	<b>Moment:</b>							

4. Part 39 – Airworthiness Directive Status (Appropriate for components currently installed)			
Aircraft General	DCA/GEN/1	thru	___
Helicopter General	DCA/HELI/1	thru	___
Airframe	DCA/	thru	___
Engine General	DCA/ENG/1	thru	___
Engine(s)	DCA/	thru	___
Electrical Equipment – Aircraft Engines	DCA/	thru	___
Role Equipment – Helicopters	DCA/ROLE/1	thru	___
Aircraft Seats and Harness	DCA/SEAT/1	thru	___
Avionics	DCA/RAD/1	thru	___
Brakes and Wheels	DCA/BRAKE/1	thru	___
Carburetors and Injection Systems	DCA/MA/1	thru	___
Electrical Equipment – Aircraft General	DCA/ELEC/1	thru	___
Emergency Equipment	DCA/EMY/1	thru	___
Fuel System Equipment	DCA/FS/1A	thru	___
Instruments and Automatic Pilots	DCA/INST/1	thru	___
Any current AMOCs – List using 4 digit ID number			

5. STCs, Modifications or Repairs recorded since the last Review (state nil if None)			
STC, Modification or Repair Ref. No.	Description	Date Incorporated	Release to Service LAME or Authorisation No.
All STCs, modifications & repairs correctly recorded, certified and applicable technical data iaw Part 21 App. D stated.			___
Have ICAs been included into the Maintenance Programme & identified in Logbook CAA 1464 Section 3?			___

6. Aircraft Physical Inspection							
Satisfactory		Satisfactory		Satisfactory		Satisfactory	
Fuselage	___	Control Surfaces	___	Systems	___	Powerplant	___
Tail Boom	___	Tail Rotor	___	Avionics	___	Controls	___
Main Rotor	___	Cabin/cockpit	___	Electrics	___	Gearboxes & Drives	___
Landing Gear	___	Instrument Panel	___	Safety Equipment	___	Modifications	___
						Refer remarks over page	
<b>6.1 General Condition Inspection – aircraft is in satisfactory condition?</b>							___
<b>6.2 Inoperative Equipment</b>		Physical check that placarding is correct?					___
<b>6.3 Overhaul and finite life components</b>		Physical check/verification, where practicable, of Serial No's correct?					___
<b>6.4 Aircraft Identification and Placards</b>		Type Certification ID plate fitted per 21.191?					___
		Aircraft markings correct per 47.101?					___
		Stainless steel identification plate fitted per 47.119?					___
		Placards required by Part 26, Part 91, and Flight Manual (including supplements) fitted and legible?					___

<b>7. Part 91 Subpart F – Instruments and Equipment Requirements</b>		
91.503	Location of instrument and equipment	___
91.505	Seating and restraints	___
91.507	Passenger information signs	___
91.509	Minimum instruments and equipment	___
91.511	Night VFR instruments and equipment	___
91.513	VFR communication equipment	___
91.515	Communication and navigation equipment – VFR over water	___
91.517	IFR instruments and equipment	___
91.519	IFR communication and navigation equipment	___
91.521	Category II and III precision approach equipment	___
91.523	Emergency equipment	___
91.525	Flights over water	___
91.527	Aircraft operations on water	___
91.529	Emergency locator transmitter	___
91.531	Oxygen indicators	___
91.533	Supplemental oxygen for non-pressurised aircraft	___
91.535	Supplemental oxygen for pressurised aircraft	___
91.541	SSR transponder and altitude reporting equipment	___
91.543	Altitude alerting system or device – turbojet or turbofan	___
91.545	Assigned altitude indicator	___
<b>All required instruments and equipment fitted and airworthy. Yes?</b>		___

<b>8. Remarks</b>	Extra page(s) attached?
	___

<b>9. Defects Observed</b> (state "nil" if None)		Extra page(s) attached?	___
No.	Description	Cleared?	
		___	
		___	
		___	
		___	
		___	
		___	
		___	
		___	
<b>IA sighted rectification maintenance records?</b>		___	<b>All defects rectified?</b>
			___

<b>10. Certification</b> (Note: Review cannot be certified with open defects)		<b>ZK -</b>	
<i>"I certify that an (annual)* (biennial)* review of airworthiness has been carried out on this aircraft and that the requirements of Civil Aviation Rule 43.153(a) have been complied with"</i>			
Name:		Signature:	
IA No:		Certification Date:	
Date Review carried out (for 30 day period):		Date next Review due:	

<b>Send this completed report form to:</b>		
CAA, GA Airworthiness, PO Box 3555, Wellington 6140	Email: <a href="mailto:ARA@caa.govt.nz">ARA@caa.govt.nz</a>	Fax: +64 4 560 9611

<b>11. IA's follow up actions</b> (Not mandatory to complete this section, refer Explanatory Notes overleaf)		
43.153(c)	Uncleared defects recorded in Technical Log and Aircraft Logbook	___
43.155(a)(1)	Review certification entered into Aircraft Logbook - <i>Note: useful to include next Review due date with certification</i>	___
43.155(a)(3)	Enter due date of next Review in Technical Log	___
43.155(a)(4)	Certified checklist report sent to CAA within 7 days of certification	___
	<b>OR</b> – if Review not certified, sent to CAA within 7 days of the 30 day expiry period	___

<b>12. Part 91 Appendix A – Instrument and Equipment Specifications</b> (Refer Explanatory Notes – page 8)					
A.1	Markings and placards	___	A.14	Emergency equipment	___
A.2	Fuel and oil markings	___	A.15	Emergency locator transmitters	___
A.3	Seating	___	A.16	Oxygen	___
A.4	Restraints	___	A.17	Passenger oxygen masks	___
A.5	Child restraint systems	___	A.18	Crew members on-demand oxygen masks	___
A.6	Aircraft lights	___	A.19	Oxygen equipment	___
A.7	Aircraft time-in-service recorders	___	A.20	Protective breathing equipment (PBE)	___
A.8	Pressure altimeters	___	A.21	Crew member portable PBE	___
A.9	Communication and navigation equipment	___	A.22	Transponder equipment	___
A.11	Category II and III equipment	___	A.23	Altitude encoder equipment	___
A.12	First aid kits	___	A.24	Altitude alerting system or device	___
A.13	Fire extinguishers	___			

<b>13. Part 135 Subpart F – Instruments and Equipment</b> (Refer Explanatory Notes overleaf)					
135.355	Seating and restraints	___	135.361	Instrument flight rules	___
135.357	Additional instruments	___	135.363	Emergency equipment	___
135.359	Night flight	___			

<b>14. Part 137 Subpart F – Instruments and Equipment</b> (Refer Explanatory Notes overleaf)					
137.255	Seating and restraints	___	137.259	Additional equipment	___
137.257	Additional instruments	___			

<b>15. Recent maintenance providers/LAME's</b> (Optional: Refer Explanatory Notes overleaf)					

## Explanatory notes for completing the Helicopter RA Checklist Report

### General, for all sections:

- enter a **Y** in the appropriate column to indicate that the aircraft meets the applicable CAR requirements, or
- enter **N/A** if the requirement is not applicable to the aircraft or operation, or
- where an item is a defect, enter **N** and enter the defect details in Section 9.

### Section 1

The type certificate data sheet (TCDS) that the aircraft was type accepted into New Zealand under should be referred to, if applicable. These are listed on AC21-1.2. List the airframe, engine and propeller TCDS numbers and ensure that the aircraft conforms with its type certificate.

Automatic time in service recorder required by 91.509(b) – enter details only when a time in service recorder is fitted.

Maintenance programme – refer 91.605(a) – the aircraft must be maintained to either an approved maintenance programme, the manufacturer's programme or an acceptable programme as applicable.

### Section 2

Refer to the CAA web site, [www.caa.govt.nz](http://www.caa.govt.nz), "Aircraft" page for details of the latest manufacturer's flight manual and current CAA flight manual revision status. Titles of approved modifications and STCs are also provided.

Flight manual supplements – a copy of all supplements applicable to the fitted aircraft equipment must be kept in the flight manual.

### Section 3

Alternative maintenance logbooks other than CAA 2101, CAA 2158, CAA 2110 or CAA 1464 may be used. However, any alternative maintenance logbook must be acceptable to CAA.

L and R columns have been provided for twin engine aircraft. For single engine aircraft, use either column.

*Optional to complete listed individual CAA required inspections tick boxes*

### Section 4

Identify the airworthiness directive range for each type of component that has been recorded and certified in either the CAA 2158, CAA 2110 or CAA 1464. Also list any applicable AMOCs (using their 4 digit ID number)

Section 3 of this form also contains the check that the latest revision of each airworthiness directive has been recorded and certified in the appropriate logbooks.

The IA must check that the airworthiness directive record relates to the actual components fitted. Any airworthiness directives applicable to components replaced since the last Review must have been considered.

### Section 5

List all modifications/repairs embodied since the last Review and check that any applicable conformity inspections have been carried out by an appropriately authorised person.

### Section 6

*Optional to complete listed individual physical inspection tick boxes providing 6.1 box completed.*

It is recommended that the IA retains a list of sampled overhaul and finite lifed components checked.

Aircraft markings – general exemption 98/EXE/69 applies provided that the aircraft has not been painted, repainted or remarked after 9 January 1998.

### Section 7

*Optional to complete listed individual required Instrument and Equipment tick boxes providing bottom box completed*

Beside each item:

- enter a **Y** to indicate that the item is present and the condition of the item is satisfactory, or
- enter **N/A** if the requirement is not applicable to the aircraft or operation, or
- where an item is a defect, enter **N** and enter the defect details in Section 9.

### Section 8

List any appropriate remarks in this section, other than defects observed.

### Section 9

All defects listed in this section will require a clearing maintenance action prior to further flight in accordance with the requirements of Part 91.603.

The IA must sight satisfactory certified maintenance entries for all defects prior to certifying the Review.

### Section 10

If completing this report electronically, state in the signature block "Certified in logbook"

### Section 11

This section is an optional administrative checklist for the IA.

### Section 12 to 14

These sections are optional. Relevant section(s) should be completed if any of the affected instruments or equipment have been replaced, or the aircraft role has changed within the last 12 months.

### Section 15

Should be completed if the aircraft has had multiple maintenance providers since the last RA.